MEMORANDUM

To: Honorable Mayor and Members of the City Council
From: Howard W. Brown, Jr., City Manager
CC: City Department Directors
Date: November 17, 2016
Re: Bi-Monthly Update and Report (Week Ending Saturday, November 12)

Upcoming Meetings

- Wednesday, November 30, 2016 – Special City Council Meeting: The session will start at 6:30 p.m.

Administration

- The City of Bell will not enforce the overnight parking restriction during the Thanksgiving weekend. The restriction will be lifted from Thursday, November 24, 2016 until Monday, November 28, 2016 (notice attached).

- I will be out of the office on Monday, November 21, 2016- Wednesday, November 23, 2016. Derek Hull, Community Development Director, will be in charge during my absence. Mr. Hull may be reached at [Contact Information]

Human Resources

- **Office Aide Recruitment**: First round of Interviews for Office Aide in the Police Department were held on Tuesday, November 15, 2016.

- **Police Cadet Recruitment**: First round of interviews for Police Cadet are scheduled for Monday, November 21, 2016.

- **Finance Director Recruitment**: Tina Norrdin was introduced as the new Finance Director on Wednesday, November 9, 2016 City Council Meeting.

- **Police Sergeant Promotional Recruitment**: Candidate filing has closed. Examination day for all eligible candidates is Tuesday, November 29, 2016.

- **Associate Planner Recruitment**: has been reopened, and it closes Friday, December 2, 2016.

- **Police Dispatcher Recruitment**: Candidate filing has closed. Examination day for all eligible candidates is Thursday, December 8, 2016.
Community Development

- On Monday, November 14, 2016, the Community Development Department hosted the Grand Reopening and Ribbon Cutting Ceremony of Reyna's Bakery. The event started at 8:30 a.m. Reyna’s is located at 5111 Gage Ave, Bell, CA 90201. The Mayor delivered the Welcome and Councilmember Valencia offered remarks on behalf of City Council. Reyna’s has been in business for 25 years.

- The City of Bell will partner with the Governor’s Office for Business and Economic Development to host a CA Compete Tax Credits Seminar for the Gateway Cities region. The event is scheduled on Tuesday, December 13, 2016, and registration begins at 9:30 a.m. The seminar will be held at the Bell Community Center. To register for the free event, please visit the following website: https://www.eventbrite.com/e/bell-go-biz-california-competes-tax-credit-workshop-tickets-28003504235

Planning Division:

- The Planning Commissioners and Community Development staff received training on Tuesday, November 15, 2016. The training was offered by the Institute for Local Government (ILG).

Police Department

- Bell PD investigated a gang related shooting on Saturday, November 5, 2016. The shooting occurred at the 6400 block of Vinevale Ave. at about 8:00 p.m. The victim is a known gang member who was uncooperative at the scene and continues to be uncooperative in the investigation. His injuries were not life threatening and has been released from the hospital.

- We have experienced an increase in gang graffiti along Chanslor Avenue.

- Bell PD investigated a shots fired call on Friday, November 11, 2016 at about 5:30 pm in the area of 6700 Walker Avenue. Officers tracked evidence and found a 19 year old male bleeding from a gunshot wound. The victim was uncooperative. Officers concluded that unknown suspects fired upon a group of males standing in front of an apartment complex. The group fired back and it is unknown if anyone was hit. Officers located a .45 caliber handgun on scene that had been concealed in a barbeque grill. Officers located several unoccupied vehicles and homes that had been hit by the shootout. No other injuries were reported.

- Due to increased gang violence, we have deployed officers to conduct gang enforcement on an overtime basis. Two officers are patrolling specifically addressing gangs on weekend nights until the violence settles.

Community Services Department

- The Seniors Thanksgiving Pot Luck will be on Wednesday, November 23, 2016 at the Bell Community Center from 10am-12pm.
• The City’s First Annual Tree Lighting ceremony will take place on Wednesday, November 30, 2016 at 8:00 pm in front of Bell City Hall located at 6330 Pine Avenue, Bell, CA 90201

• The Holiday Festival at the Bell Community Center will take place on Saturday, December 3, 2016. Festivities include gift giveaway, snow sleds, picture with Santa, face painting, game booths, live entertainment, rock wall, free Churros to the first 500 in attendance and much more.
• The Bell Family Food Truck Night will take place on Friday, December 9, 2016 from 6pm-9pm.

• The Bell Health Fair at Trededor Park will take place on Saturday, December 10, 2016 from 11am-3pm. Families will receive information about the free and low cost health programs and services that the Los Angeles County offers to the community.

Public Works and Engineering

• Construction for the Gage Avenue Improvement Project started on Monday, November 8, 2016 with an expected completion date of Monday, December 5, 2016. Staff has completed reviewing and approving construction materials, detour plans and construction schedule. Contractor has successfully placed concrete pavement on center lanes on Gage Ave between Walker Ave and River Dr. A full road closure will occur on Friday, November 18, 2016 at 7:00PM until Monday, November 21, 2016 at 5:00 AM. A detour will be coordinated to reroute traffic along Eastern Ave., Florence Ave., Slauson Ave. and Crafton Ave. during the road closure. Staff and the contractor have provided advance notices to businesses and residents in the vicinity of the construction area. Staff also coordinated the detour with City of Maywood, Commerce and Bell Gardens. This project is funded by Section 125, Proposition C, and CalRecycle funds.

• A preconstruction meeting was held on Wednesday, November 9, 2016 with the Contractor (Sully Miller) about Slurry Seal Project 2016/2017. The project is estimated to commence on Monday, December 12, 2016 and is expected to be completed by Friday, February 10, 2017. This project is funded by Gas Tax, Proposition C, and Measure R funds.

• The Citywide Sewer Flushing project commenced on Monday, October 24, 2016 and is expected to be complete by Friday, January 20, 2017. Currently, streets within the vicinity bordered by Atlantic Ave., Randolph St., River Dr., and Florence Ave. have been completed. This project is funded by the Sewer Assessment District fund.

• Golden State Water has a water main replacement project occurring within their service district in the vicinity bordered by California Ave, Corona Ave, Gage Ave, and Randolph Ave. This project is NOT a city project and should be ongoing until May 2017.

• The monthly progress report for capital and special projects is attached.

Finance Department
• Waiting on a draft of the Financials for FY15-16 from our auditors Lance, Soll and Lunghard, LLC CPA’s.

END OF MEMORANDUM
<table>
<thead>
<tr>
<th>Depart</th>
<th>Project Name</th>
<th>Description</th>
<th>Phase (Planning, Design, Construction)</th>
<th>Funding Source</th>
<th>Project Budget (S' $)</th>
<th>Cost Incurred &amp; Period (S' $)</th>
<th>Variance (%)</th>
<th>Start Date</th>
<th>Completion Date</th>
<th>Variance (%)</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engr</td>
<td>Citywide Sewer Flushing Project</td>
<td>Hydro flush all sewer mains in the City</td>
<td>Construction - The construction started on 10/24. Contractor has completed sewer flushing within the vicinity bordered by Atlantic Ave, Randolph St, River Dr and Florence Ave.</td>
<td>Sewer</td>
<td>$ 227,000.00</td>
<td>$ -</td>
<td></td>
<td>Oct 2016</td>
<td>Jan 2017</td>
<td>0%</td>
<td>Construction is 40% complete.</td>
</tr>
<tr>
<td>Engr</td>
<td>Gage Ave Improvement Project</td>
<td>Construct concrete intersection at Gage + Walker, and grind &amp; overlay Gage Ave between Wilcox Ave to LA River</td>
<td>Construction - Successfully placed concrete pavement on center lanes. A full road closure will occur between November 18-21.</td>
<td>Section 125 Prop C</td>
<td>$ 678,600.00</td>
<td>$ -</td>
<td></td>
<td>Dec 2015</td>
<td>Dec 2016</td>
<td>0%</td>
<td>Construction is 50% complete.</td>
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<tr>
<td>Engr</td>
<td>Slurry Seal Project 2016/2017</td>
<td>Apply asphaltic emulsion to 3 lane miles of streets in order to rejuvenate the existing pavement surface.</td>
<td>Construction - Preconstruction meeting was held on 11/9 Prop C Gas Tax Measure R</td>
<td>Prop C</td>
<td>$ 605,000.00</td>
<td>$ -</td>
<td></td>
<td>Oct 2017</td>
<td>Feb 2017</td>
<td>0%</td>
<td>Construction will start on 12/12.</td>
</tr>
<tr>
<td>Engr</td>
<td>Speed Survey</td>
<td>Conduct Citywide Speed Survey</td>
<td>Procurement - Received two proposals. City Manager approved the purchase requisition.</td>
<td>Gas Tax</td>
<td>$ 10,000.00</td>
<td>$ -</td>
<td></td>
<td>Dec 2016</td>
<td>Feb 2017</td>
<td>0%</td>
<td>Selected a consultant to begin the work. Prejob meeting will be scheduled.</td>
</tr>
<tr>
<td>Engr</td>
<td>Sewer Modernization Project</td>
<td>Perform sport repairs and relining various sewer mains.</td>
<td>Procurement - City council will be recommended to award construction contract on November 30, 2016.</td>
<td>EPA Grant Sewer Assessment</td>
<td>$ 1,204,132.00</td>
<td>$ -</td>
<td></td>
<td>Nov 2016</td>
<td>Feb 2017</td>
<td>0%</td>
<td>Design has been completed. Construction is estimated to start in December, 2016.</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Engr</th>
<th>Project Name</th>
<th>Description</th>
<th>Procurement</th>
<th>CDBG LA County Prop A</th>
<th>$200,000.00</th>
<th>Sep 2016</th>
<th>Jan 2017</th>
<th>0%</th>
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<tbody>
<tr>
<td></td>
<td>Citywide Pedestrian Countdown Signal Heads Installation Project</td>
<td>Install Pedestrian Countdown Signal Heads Citywide.</td>
<td>Planning - Secured Grant. Working with Caltrans on ROW documents.</td>
<td>HSIP TDA</td>
<td>$156,000.00</td>
<td>Feb 2017</td>
<td>May 2017</td>
<td>0%</td>
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<td></td>
<td>Florence Ave Pedestrian Improvement Project - Design</td>
<td>Design pedestrian focus improvement along Florence Ave within the City limit.</td>
<td>Planning - Secured Grant. Developing RFP for design.</td>
<td>ATP Prop C</td>
<td>$228,000.00</td>
<td>Jan 2017</td>
<td>Jun 2017</td>
<td>0%</td>
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<tr>
<td></td>
<td>Design Studies - Randolph, Gage and Florence</td>
<td>Perform design studies on Randolph St, Gage Ave and Florence Ave for possible bicycle routes.</td>
<td>Planning - Developing RFP.</td>
<td>Prop C TDA 3</td>
<td>$300,000.00</td>
<td>Dec 2016</td>
<td>Apr 2017</td>
<td>0%</td>
</tr>
<tr>
<td></td>
<td>Street Rehabilitation Project 2016/2017</td>
<td>Resurface 3 lane miles of streets throughout the City.</td>
<td>Design - preparing plans and specifications for construction.</td>
<td>Prop C Measure R TDA CalRecycle</td>
<td>$590,000.00</td>
<td>Mar 2017</td>
<td>Jun 2017</td>
<td>0%</td>
</tr>
<tr>
<td></td>
<td>Bicycle Master Plan</td>
<td>Development of Bicycle Master Plan.</td>
<td>Completed - Bicycle Master Plan is waiting on the General Plan to be completed and adopted.</td>
<td>SCAG Grant</td>
<td>$ -</td>
<td>Feb 2015</td>
<td>Aug 2016</td>
<td>0%</td>
</tr>
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Date: November 18, 2016
The City of Bell municipal code 10.28.190 (overnight parking) will not be enforced during the Thanksgiving weekend.

From: 11/24/16 (Wednesday night for Thursday morning)
Until: 11/28/16 (Sunday night for Monday morning)

Thank you and have a safe holidays!