MEMORANDUM

To: Honorable Mayor and Members of the City Council
From: Howard W. Brown, Jr., City Manager
CC: City Department Directors
Date: January 30, 2017
Re: Bi-Monthly Update and Report (week ending in January 21, 2017)

Upcoming Meetings

- Wednesday, February 1, 2017 – Regular Planning Commission Meeting at 7:00 p.m.
- Thursday, February 2, 2017 – Special City Council Meeting: Open Session at 6:30 pm
- Wednesday, February 8, 2017 – Regular City Council Meeting: Closed session will start at 5:00pm and Open Session at 7:00pm

Administration

- The City Manager met with the Bell Advisory Business Group (Congreso Comunitario) on Tuesday, January 10, 2017. Minutes attached.
- The City Manager’s Office received noticed from Metro about their community meeting scheduled for Thursday, January 26, 2017 in Los Angeles from 3-5pm and 6-8pm. The topic will be the Active Transportation Rail to River Corridor Project. Flyer Attached.
- DTSC will be providing a 15-day extension of the Public Comment Period for the Draft Cleanup Plan and Draft Environmental Impact Report of the Exide Preliminary Investigation Area to Wednesday, February 15, 2017.
- Mayor’s Cleanup took place Saturday, January 28, 2017 from 7am-10am.
- Regular Planning Commission Meetings are held every 1st Wednesday of the month.

Human Resources

- Recreation Supervisor Recruitment: We are currently recruiting for the position and the filing deadline is on Friday, February 10, 2017.
- Police Dispatcher interviews were held on Tuesday, January 24, 2017.
- Bell Leadership Academy for department directors and managers began on Thursday, January 19, 2017 at the Bell Community Center. The first session was a success.

Community Development
- Planning Division held a Special Meeting on Thursday, January 26, 2017 to consider a CUP application from a pharmacy located at the old blockbuster video site. The CUP was approved.
- The Economic Development Ad-hoc committee met on Friday, January 27, 2017 to discuss the development of the housing authority properties located on Gage/Pine Avenues (Old bakery site).

Public Works:

- On Sunday, January 22, 2017 it was reported that two trees were down at different locations, 4879 Beck Avenue and 6626 Riverside Avenue. WCA limbed the trees and debris was cleaned. No people were reported injured. One of the trees was leaning on a powerline and Edison was called out and worked with WCA to resolve the issue.

Engineering:

- The Slurry Seal Project 2016/2017 commenced on Monday, December 12, 2016. The contractor has completed performing concrete repair, asphalt dig-out works and slurry seal on various streets. Striping and miscellaneous remaining items are estimated to be completed by Friday, February 10, 2017. This project is funded by Gas Tax, Proposition C, and Measure R funds.
- The Citywide Sewer Flushing project commenced on Monday, October 24, 2016 and the project has been completed. The Councils will be recommended to accept the project as complete on February 8, 2017 City Council Meeting. This project is funded by the Sewer Assessment District fund.
- The City Council awarded a construction contract to Tunnelworks Services, Inc to perform the Sewer Modernization Project at the November 30, 2016 City Council meeting. A preconstruction meeting was held on Monday, December 5, 2016. The project commenced on Monday, January 23, 2017 and is estimated to be completed by April 2017. The project is funded by EPA grant and Sewer Assessment District funds.
- The City selected Minagar & Associates to perform Citywide Traffic Engineering & Speed Survey. This is required to conduct radar speed surveys on all City Streets to support radar enforcement of posted speed limits. A kick-off meeting with the consultant was held on Thursday, December 1, 2016. The survey will be performed in February.
- Golden State Water have two water main replacement projects occurring within their service district in the vicinity bordered by California Ave, Corona Ave, Gage Ave, and Randolph Ave and Gage Ave, California Ave, Florence Ave and Atlantic Ave. These projects are NOT a city project and should be ongoing until May 2017.
- The bi-monthly progress report for capital and special projects is attached.

Code Enforcement:

- On Wednesday, January 18, 2017 CEO J. Garcia reported tree branches at 6257 Alamo Avenue semi-blocking stop sign view to drivers and pedestrians. A Notice of Violation was sent that same day to the property owner to trim the tree branches away from the stop sign. The city will re-inspect the property on Tuesday, February 7, 2017.
- On Thursday, January 19, 2017 CEO J. Garcia reported excessive rubbish and storage at 6227 Prospect Avenue. The property owner has a history of hoarding and we have addressed this in the past. A Notice of Violation has been issued and advised any further violation would result in an immediate Administrative Citation. We will attempt to lead her in the direction of getting help for this disorder.
• On Tuesday, January 17, 2017 we were advised of a downed electrical line at 6936 Wilcox Avenue. CEO M. Daniel inspected and it turned out to be an illegal drop line the contractor on scene hooked up from the Edison line out in front of the property. Edison was called out to remove the line and all work on the property was halted.

• On Friday, January 20, 2017 CEO R. Monroy assisted public works with traffic control at 6905 Crafton Avenue due to a fallen tree that was blocking a large portion of the city street. The contractor removed the tree within the hour.

• Code Enforcement Supervisor, Rich Arriola, is currently working with Captain Islas to address parking complaints on King Avenue next to Bellwood Auto.

• The Code Enforcement Division issued four (4) Administrative Citations in the past two weeks due to non-compliance of the Bell Municipal Code.

**Police Department**

• Bell PD investigated five burglaries during the period of January 8, 2017 - January 21, 2017. Four were smash and grab type burglaries from businesses. Additional patrol of business area was initiated.

• On Monday, January 9, 2017 at about 10:00 PM Officers were dispatched to a robbery report. Officers obtained surveillance video and were able to obtain a photo of the suspect. The suspect was later recognized by an officer during an unrelated auto theft investigation. The Bell Officers heads up investigation led to the arrest of the robbery suspect.

• On Wednesday, January 11, 2017 Officers were in the area of Gage and Atlantic when they observed a white SUV illegally parked on Atlantic Avenue. Officers had been keeping a close eye in the area as local businesses had been victims of burglaries recently. Officers saw a subject run out of Golden Panda Kitchen and get into the SUV. Officers stopped the SUV and were able to locate a witness to the burglary. The witness identified the two suspects which were subsequently arrested. The DA filed burglary charges on the suspects.

• On Saturday, January 14, 2017 at about 5:00 am Officers received a call of a burglary in progress. Officers arrived and saw a suspect inside Cliff’s Liquor located at 4300 Florence Avenue. The suspect was arrested and charges were filed by the DA.

• On Tuesday, January 17, 2017 Officers attempted to stop a suspicious vehicle. The vehicle failed to yield to officers and a short pursuit ensued. The vehicle crashed into a parked car and the suspect fled on foot, but was located and arrested by officers. The suspect was found to have a handgun and narcotics. The investigation also revealed that the suspect had kidnapped the driver of the vehicle. The DA filed kidnapping, gun, and drug charges on the suspect.

• Bell PD hosted a Neighborhood Watch meeting on Thursday, January 26, 2017. Approximately 25 residents were in attendance.

**Community Services Department**

• Staff met with the Bell Chamber of Commerce to talk about partnerships in community events and the Bell family food truck night.

• The 3rd Annual Bell 5K registration ends on Friday, February 10th, 2017.

• Pee Wee T-Ball registration opened and we currently have 14 youth enrolled.

• Jr. Chef Session 1 began Friday, January 20. We currently have 15 enrolled

• Fitness for Kids began Tuesday, January 10. Currently there are 16 enrolled.
• The Recreation Guide for Winter/Spring 2017 is now available on the City website and at Bell City facilities.

Finance Department

• The RFP for Investment Company to manage the City's investments will be mailed to at least 3 Asset Management Companies by the end of January 2017.
• The Council approved the two-year contract extension of Lance, Soll & Lunghard (audit services) on January 25, 2017.
• The warrant run presented at the City Council Meeting on January 11 and January 25, 2017 paid 530 invoices for a total of $2,739,407.96.

END OF MEMORANDUM
You're invited to a community meeting.

Segment A Community Meetings
Thursday, January 26, 2017
3:30 PM & 6:30 PM

Reuniones Comunitarias
Jueves, 26 de enero de 2017
3:30 PM y 6:30 PM

Hubert H. Humphrey
Comprehensive Health Center
5850 S Main St
Los Angeles, CA 90003
2nd floor auditorium
Salón en el segundo piso

Join us for a chance to win a bicycle & helmet!

Active Transportation Rail to River Corridor Project
R2R is a pedestrian and bicycle corridor that will connect residents between Metro’s public transit and the Los Angeles River.

Un corredor para peatones y ciclistas que conectará a residentes con el transporte público de Metro y el Río de Los Ángeles.

metro.net/projects/R2R
Metro wants your input on a variety of design elements for Segment A of the project that will connect residents from the Metro Blue Line and the future Crenshaw/LAX Line. Join us for the following:

- Project Overview
- Learn about the proposed design elements
- Meet project team members and ask questions

The project will increase transit options, provide improved access for pedestrians and bicyclists to surrounding neighborhoods, and enhance regional bicycle connections.

**¡Acompáñenos!**
Metro quiere su opinión sobre una variedad de diseños para el Segment A del proyecto que conectará a los residentes desde el Metro Blue Line con la futura Crenshaw/LAX Line. Acompáñenos para lo siguiente:

- Resumen del proyecto
- Conocer los elementos del diseño propuesto
- Oportunidad de conocer a miembros del proyecto y hacer preguntas

El proyecto proporcionará mejor acceso para peatones y ciclistas de la comunidad, y mejorará las conexiones regionales para bicicletas.

**MEETING SCHEDULE/CALENDARIO DE REUNIONES**

**Thursday, January 26, 2017**
Meeting 1: 3:15PM | Meeting 2: 6:30PM
Information will be the same at both meetings.

**Jueves, 26 de enero de 2017**
REUNIÓN #1: 3:15PM | REUNIÓN #2: 6:30PM
La información será la misma en ambas reuniones.

**Hubert H. Humphrey Comprehensive Health Ctr.
5550 S Main St, Los Angeles, CA 90035**
2nd floor auditorium | Salón en el segundo piso

**STAY CONNECTED/MÁNTÉNGASE CONECTADO**

- 213.382.9228
- 213.387.3828
- metro.net/projects/R2R
- metro.net/projects/R2R

All Metro meetings are held in ADA accessible facilities. Other ADA accommodations and translations are available by calling 213.386.3826 or California Relay Service at 711 at least 72 hours in advance.

**Join Us Via Webcast: Meeting 2 will also be offered as a live webcast with the webcast presentation beginning at 6:30PM. To participate, go to:**
tinyurl.com/MetroR2R

**¡Acompáñanos a través de Webcast: REUNIÓN #2 se ofrecerá también como una transmisión en vivo; la presentación comenzará a las 6:30PM. Para participar, visite el sitio de internet en:**
tinyurl.com/MetroR2R

**MR HOWARD BROWN**
6330 PINE AVE
BELL, CA 90201-1221
Congreso Comunitario Meeting Minutes
Tuesday, January 10, 2017

1. City Manager gave City updates
   - City of Bell hired Wendell Johnson as the new Public Works Manager. One of the projects scheduled under his direction is the cleanup of the Atlantic Blvd medians and the temporarily change the City logo with the 90th Celebration logo on the city entrance sign.
   - The Community Development Department is going through adjustments. The Acting Community Development Director is Greg Tsujuchi.
   - The City has hired professional planners through Michael Baker International.
   - The Medicine Cabinet, new business at the Bell Plaza, will be considered for a Conditional Use Permit (CUP) to allow the operation of a pharmacy on Thursday, January 26, 2017 at a Special Planning Commission Meeting.
   - Solicitation of the Western Auto lot property will continue.
     o The City Council still needs to get a final list of vendors that will be using the structure.
   - Gage and Heliotrope lot
     o Members would like to see a restaurant or a coffee shop such as Tierra Mia, a local coffee chain, on that vacant space.

2. Long-term debt
   - Debt is preventing the City from improvement projects
   - Unfunded pension is a long-term liability
   - The Western Auto property- the settlement resulted in more than what the property was worth.
     o When the City decides to sell property it would have to sell it at a Fair Market Value based on the appraisal
   - Mobile Home Park- City is not making a lot of revenue from operations
     o The debt needs to be paid first before selling it. The Housing Manager will be presenting February 22, 2017 on a strategic plan for the Mobile Home Park.

3. Mayor’s Cleanup Event
   - Next Mayor’s Clean was rescheduled from Saturday, January 21, 2017 to Saturday, January 28, 2017.
   - The cleanup at Randolph will continue. The group is asking for the chipper, two large trash bins, and more volunteers (Police Department will invite the Explorers to participate).
   - The group still has concerns about the railroad right of way. They have invested a lot of time to get the area clean and they want Union Pacific Railroad Company to maintain it. City Manager suggested reaching out to Congresswoman Lucille Roybal-Allard or her Chief of Staff to strongly encourage Union Pacific (UP) to renegotiate the existing Beautification Lease between UP and the City of Bell and to provide routine and programmed maintenance. A copy of the letter Mr. Brown sent on behalf of the City of Bell to Union Pacific is attached.
• The “Illegal Dumping” signs will be installed in the next week.

4. Proposition 64
   • 69% of Bell residents passed proposition 64
   • The City of Maywood and Huntington Park approved to issue business licenses for marijuana shops to open in their city.
   • According to the City of Los Angeles Revenue Projections, the city will not be making too much money in the business. More tax revenue will be coming from the manufacturing side than the sale of cannabis.

5. Next meeting will be in February. Greg Tsujiuchi, Acting Community Development Director, will participate in the meeting to give business specific on projects.
Sandy Luis Lopez

From: Howard W. Brown
Sent: Tuesday, October 18, 2016 12:38 PM
To: Sandy Luis Lopez
Subject: FW: Randolph Avenue (Union Pacific Railroad Right of Way)
Attachments: Beautification Lease - Union Pacific.pdf; Union Pacific MAP.pdf

fyi

Howard W. Brown, Jr., ICMA-CM
City Manager
hbrown@cityofbell.org

From: Howard W. Brown
Sent: Tuesday, September 13, 2016 2:13 PM
To: 'drtomps@up.com'; 'lvaldez@up.com'
Cc: Derek Hull; Abel Hernandez; Angela Bustamante
Subject: Randolph Avenue (Union Pacific Railroad Right of Way)

URGENT

Attn: Mr. Thompson and Ms. Valdez

Mr. Thompson, it was great talking with you over the phone. As I mentioned in our phone conversation, the city is interested in discussing the current agreement. I have attached the agreement for your records. We need assistance in cleaning and maintaining the rights of way within our city limits. I have attached a GIS Base map of the areas in question. A few weeks ago, we used volunteers to assist us in cleaning up the railroad rights of way within the city. At that clean-up, one of our residents was injured on Union Pacific right of way or perhaps reinjured themselves. We have another community clean-up scheduled for Saturday, September 17 from 7 a.m. to 10 a.m. The residents are picking up trash and debris, cutting high grass, and trimming unkempt bushes and trees, and removing visual obstructions.

As City Manager, I am interesting in dealing with the cleanliness, attractiveness, upkeep, and lack of maintenance along these rights of way. I do not want to see any of our residents hurt while trying to maintain this property. Your assistance and help is greatly needed to resolve this problem. I would like very much to request a meeting discuss these issues in detail and discuss the attached beautification lease. Please help us. I may be reached on my cell at 323-202-3530.

Howard W. Brown, Jr., MPA, ICMA-CM
City Manager
City of Bell, CA
hbrown@cityofbell.org
(323) 923-2614 (D/F)
<table>
<thead>
<tr>
<th>Depart</th>
<th>Project Name</th>
<th>Description</th>
<th>Phase (Planning, Design, Construction)</th>
<th>Funding Source</th>
<th>Project Budget ($'s)</th>
<th>Start Date</th>
<th>Completion Date</th>
<th>Percent Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engr</td>
<td>Citywide Sewer Flushing Project</td>
<td>Hydro flush all sewer mains in the City</td>
<td>Completed - The Councils will be recommended to accept the project as complete on February 8, 2017 City Council Meeting.</td>
<td>Sewer</td>
<td>$ 227,000.00</td>
<td>Oct 2016</td>
<td>Jan 2017</td>
<td>100%</td>
<td></td>
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<tr>
<td>Engr</td>
<td>Gage Ave Improvement Project</td>
<td>Construct concrete intersection at Gage + Walker, and grind &amp; overlay Gage Ave between Wilcox Ave to LA River</td>
<td>Completed - The councils to accept the project as complete on the December 14, 2016 City Council meeting.</td>
<td>Section 125 Prop C</td>
<td>$ 678,600.00</td>
<td>Dec 2015</td>
<td>Dec 2016</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>Engr</td>
<td>Slurry Seal Project 2016/2017</td>
<td>Apply asphaltic emulsion to 3 lane miles of streets in order to rejuvenate the existing pavement surface.</td>
<td>Construction - Construction commenced on December 12, 2016.</td>
<td>Prop C Gas Tax Measure R</td>
<td>$ 605,000.00</td>
<td>Dec 2016</td>
<td>Mar 2017</td>
<td>95%</td>
<td>Contractor has performed concrete repair, asphalt digout and slurry seal operation. Contractor will complete the remaining miscellaneous work by February 10, 2017.</td>
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<tr>
<td>Engr</td>
<td>Speed Survey</td>
<td>Conduct Citywide Speed Survey</td>
<td>Research/Study - Kick-off meeting was held on December 1, 2016.</td>
<td>Gas Tax</td>
<td>$ 10,000.00</td>
<td>Dec 2016</td>
<td>Feb 2017</td>
<td>5%</td>
<td>Survey will be taken on February.</td>
</tr>
<tr>
<td>Engr</td>
<td>Sewer Modernization Project</td>
<td>Perform sport repairs and relining various sewer mains.</td>
<td>Construction - City awarded the construction contract to Tunnelworks Services on November 30, 2016 City Council meeting.</td>
<td>EPA Grant Sewer Assessment</td>
<td>$ 1,204,132.00</td>
<td>Dec 2016</td>
<td>Mar 2017</td>
<td>8%</td>
<td>The construction commenced on January 23, 2017.</td>
</tr>
<tr>
<td>Engr</td>
<td>Treder Park Restroom Renovation Project</td>
<td>Renovate Treder Park Restroom to meet ADA requirements</td>
<td>Procurement - The councils will be recommended to award the construction contract to CEM on January 25, 2016 City Council Meeting.</td>
<td>CDBG LA County Prop A</td>
<td>$ 200,000.00</td>
<td>Dec 2016</td>
<td>Apr 2017</td>
<td>5%</td>
<td>The bid opening was held on January 11, 2017.</td>
</tr>
</tbody>
</table>

Prepared by: Terry Rodrigue, PE
Date: January 26, 2017
| Engr | Project Description | Details | Design | Procurement | HSIP TDA | ATP Prop C | TDA 3 Prop C | Measure R TDA CalRecycle | Design - Received approval from Caltrans to proceed on the design work. | Procurement - Received 3 proposals. | Proposals will be reviewed. Once a design consulting firm is selected, the contract agreement will be presented to the City Councils. | Planning - Developing RFP. | Procurement - RFP has been advertised. | Streetlight acquisitions from SCE, conversion of existing HPSV lights to LEDs, maintenance and operations of the City owned streetlights, and provide financial options for the purchase and conversion of the facilities. | Completed - Bicycle Master Plan is waiting on the General Plan to be completed and adopted. | Prepared by: Terry Rodrigue, PE | Date: January 26, 2017 |
|------|---------------------|--------|--------|-------------|---------|-----------|-------------|-------------------------|-----------------------------|-------------------------------------------------|-----------------------------|------------------------------------------|-------------------------|------------------------------------------|-------------------------------------------------|----------------------------------------|-----------------------------------------------|---|
|      | Citywide Pedestrian Countdown Signal Heads Installation Project | Install Pedestrian Countdown Signal Heads Citywide. | Design |             | $156,000.00 | Feb 2017 | May 2017 | 10% |  |
|      | Florence Ave Pedestrian Improvement Project - Design | Design pedestrian focus improvement along Florence Ave within the City limit. | Procurement |             | $228,000.00 | Jan 2017 | Jun 2017 | 5% |  |
|      | Design Studies - Randolph, Gage and Florence | Perform design studies on Randolph St, Gage Ave and Florence Ave for possible bicycle routes. | Planning |             | $300,000.00 | Dec 2016 | Apr 2017 | 2% |  |
|      | Street Rehabilitation Project 2016/2017 | Resurface 3 lane miles of streets throughout the City. | Design |             | $590,000.00 | Mar 2017 | Jun 2017 | 3% |  |
|      | Streetlight Program | Streetlight acquisitions from SCE, conversion of existing HPSV lights to LEDs, maintenance and operations of the City owned streetlights, and provide financial options for the purchase and conversion of the facilities. | Procurement | RFP has been advertised. |  |  |  |  |  |
|      | Bicycle Master Plan | Development of Bicycle Master Plan. | Completed |  |  |  |  |  |  |