MEMORANDUM

To: Honorable Mayor and Members of the City Council
From: Howard W. Brown, Jr., City Manager
CC: City Department Directors
Date: March 28, 2017
Re: Bi-Monthly Update and Report (week ending March 18, 2017)

Upcoming Meetings

- Wednesday, April 5, 2017 – Regular Planning Commission at 7:00 p.m., Bell Community Center
- Saturday, April 8, 2017 – Strategic Planning Workshop and Retreat from 8 a.m. – 4:00 p.m., Veterans’ Park
- Wednesday, April 12, 2017 – Regular City Council Meeting: Closed Session at 5:00 p.m. and Open Session at 7:00 p.m.

Administration

- The City of Bell provides qualified Bell homeowners assistance with their property maintenance through a federally funded Housing Rehabilitation Program. Recently, a Bell resident wrote to Council about his participation in the program and the excellent customer service he received by Jessica Sanchez, our Housing Rehabilitation Specialist. The Bell resident was impressed by Ms. Sanchez’s professionalism with contractors and knowledge of resources that helped in his decision making. I would like to acknowledge Jessica Sanchez for her dedication to serving of our residents.
- The City Manager’s office received a Community Open House Notice for the California High-Speed Rail Authority Los Angeles to Anaheim Project Section. There will be several meetings throughout Los Angeles and Orange County. Please see flyer for more information.

Human Resources

- **Police Dispatcher Recruitment:** The final candidate has been selected for the position and is in the background phase of the recruitment.
- **Police Officer:** Candidate Angela Arutunian has completed background and started Monday, March 27, 2017.
- **Office Assistant- Community Services:** Candidate Jessica Sanchez has completed background and is starting on Monday, April 3, 2017.
- **Recreation Supervisor**: Second interviews were completed on Tuesday, March 21, 2017 and a candidate has been selected to start background phase of recruitment.

- **Recreation Leader 1-2 (Eight positions)**: The application deadline for the position closes on Friday, April 14, 2017 at 4:00 p.m.

- **Recreation Leader 1 Seasonal (Eight positions)**: The application deadline for the position closes on Friday, April 14, 2017 at 4:00 p.m.

- **Recreation Leader 1 (Futsal, three positions)**: The application deadline for the position closes on Friday, April 14, 2017 at 4:00 p.m.

- **Recreation Leader 4 (Futsal, one position)**: The application deadline for the position closes on Friday, April 14, 2017 at 4:00 p.m.

- **Community Development Director**: The recruitment for the position is open until filled.

**Upcoming training:**

- On Thursday, March 30, 2017 the Departments Heads will be attending the 6th session of the Bell Leadership Academy—"How to manage issues and solve problems".

- Tuesday, April 4, 2017 all City employees are invited to the Aflac Optional Insurance presentation at the City Council Chamber from 12:00p.m. – 2 p.m.

**Contracts & RFPs**

- The following contracts will be up for discussion at the next Council Meeting on April 12, 2017:

**Community Development**

- The Planning Commission Meeting will be on Wednesday, April 5, 2017. The following topics will be discussed at the meeting:
  - Public Hearing for Jiffy Lube. A request by applicant to amend the landscape condition set forth in the Conditional Use Permit (CUP).
  - General Plan consistency for the potential acquisition of a site.
  - Zoning text amendment to allow for a site plan review process.
- The City’s new Associate Planner, JoAnn Burns, started on Monday, March 27, 2017. A meet and greet was held at the Bell House that day.

**Engineering**

- The City Council awarded a construction contract to Tunnelworks Services, Inc to perform the Sewer Modernization Project at the November 30, 2016 City Council meeting. The project commenced on January 23, 2017 and is estimated to be completed by April 2017. The contractor is performing CIPP lining work on various streets. The project is funded by EPA grant and Sewer Assessment District funds.

- The City selected Minagar & Associates to perform Citywide Traffic Engineering & Speed Survey. This is required to conduct radar speed surveys on all city streets to support radar enforcement of posted speed
limits. The survey work has been completed, and the consultant has submitted a draft report for the City’s review. The final report is scheduled to be adopted at the April 12, 2017 City Council meeting.

- Golden State Water have two water main replacement projects occurring within their service district in the vicinity bordered by California Ave, Corona Ave, Gage Ave, and Randolph Ave and Gage Ave, California Ave, Florence Ave and Atlantic Ave. These projects are NOT a city project and should be ongoing until May 2017.
- The bi-monthly progress report for capital and special projects is attached.

**Police Department**

- The Bell Police Department celebrated the ceremonial pinning for our new Chief of Police Carlos Islas on Wednesday, March 22, 2017. It was a huge success with many dignitaries in attendance.
- The Bell Police Department hosted its monthly Neighborhood Watch Meeting at the Bell Community Center. The topic of discussion was recent burglaries. Residents received tips on burglary prevention.
- Bell PD patrol officers made two great arrests on two separate occasions of coin operated laundry thieves.

**Community Services**

- Youth Soccer currently has 764 registered youth. The season began on Monday, March 27, 2017 with the start of team practices.
- The Mayor’s Community Clean Up took place on Saturday, March 18, 2017.
- Sixty-three (63) seniors participated in the St. Patrick’s Day lunch social on Wednesday, March 15, 2017 at the Bell Community Center.
- The Southeast Region Senior Prom was held Saturday, March 18, 2017. The “Oscar Night” themed ball consisted of 250 seniors representing seven southeast cities. Twenty-eight (28) seniors of the Bell’s Senior Club attended the prom.

**Finance Department**

- The City Council approved Chandler Asset Management to provide investment advisory services at the March 22, 2017 Council meeting. Staff is now working with the City Attorney to finalize the agreement and we look forward to present it to the Council on the April 12th meeting.
- The Finance Department is in the process of seeking a web designer to redesign the City’s website. Civic Plus’s bidding price is lower than the City’s current web designer, Vision Internet. Civic Plus’s price will provide the City with over $5000 in savings. A representative of Civic Plus will give a presentation to the City Manager in the beginning of April.
- The warrant run presented at the City Council meetings in March paid 711 invoices for a total of $1,372,116.30.
- The State Controller’s Compensation Report is in progress and will be ready by April 30, 2017.

END OF MEMORANDUM
Los Angeles to Anaheim Project Section
Join us at a Community Open House Meeting
Sección del Proyecto de Los Angeles a Anaheim
Participa en las reuniones públicas

ALL MEETINGS ARE IDENTICAL WITH A PRESENTATION A HALF-HOUR AFTER THE LISTED START TIME
TODAS LAS REUNIONES SON IDÉNTICAS CON UNA PRESENTACIÓN MEDIA HORA DESPUÉS DEL TIEMPO INDICADO

DOWNTOWN LOS ANGELES
Thursday, March 30, 2017
5:30 p.m. to 7:30 p.m.
SoCal Institute of Architecture (SCI-Arc)
W.M. Keck Hall
960 E 3rd St
Los Angeles, CA 90013

SANTA FE SPRINGS
Tuesday, April 4, 2017
5:30 p.m. to 7:30 p.m.
Town Center Hall
11740 E Telegraph Rd
Santa Fe Springs, CA 90670

BUENA PARK
Wednesday, April 5, 2017
5:30 p.m. to 7:30 p.m.
Buena Park High School
Gymnasium/Gimnasio
8833 Academy Dr
Buena Park, CA 90621

ANAHEIM
Thursday, April 6, 2017
5:30 p.m. to 7:30 p.m.
The Anaheim Regional Transportation Intermodal Center (ARTIC)
2626 E Katella Ave
Anaheim, CA 92832

MONTEBELLO*
Saturday, April 8, 2017
10:00 a.m. to 12:00 p.m.
Montebello Senior Citizen Center
115 S Taylor Ave
Montebello, CA 90640

*English/Spanish Meeting: The Montebello meeting will be conducted in English and Spanish. English presentation starts at 10:30 a.m; Spanish presentation starts at 11:30 a.m. Simultaneous translation will be offered during both presentations.

*Join Us Via Webcast: The Montebello meeting will be also be offered as a webcast. There will be a virtual Open House at 10:00 a.m. The live webcast presentation starts at 10:30 a.m. To participate in the live webcast, go to: http://ustream.tv/channel/chsra

*Reunión en inglés y español: La reunión en Montebello se llevará a cabo en inglés y español. La presentación en inglés comenzará a las 10:30 a.m. y la presentación en español comenzará a las 11:30 a.m. También se ofrecerá traducción simultánea durante ambas presentaciones.

*Acompáñanos vía webcast: La reunión en Montebello será transmitida en vivo por internet. Habrá una reunión virtual a las 10:00 a.m. La presentación en inglés comenzará a las 10:30 a.m. y la presentación en español comenzará a las 11:30 a.m. Para participar en la transmisión por internet en vivo, visite: http://ustream.tv/channel/chsra

There will be a presentation at 6:00 p.m. at each meeting, unless otherwise noted.
The information shared will be identical at each meeting.

En cada reunión habrá una presentación a las 6:00 p.m., a menos que se indique diferente. La información presentada será la misma en cada taller.

An additional round of public meetings will be held in neighboring cities in the near future (targeted for Spring/Summer). Meetings will provide the same information, with updates as available.

Habrá una ronda adicional de reuniones públicas en ciudades vecinas en el futuro (primavera/verano). Todas las reuniones serán idénticas con nuevas actualizaciones según sean disponibles.

LANGUAGE AND OTHER NEEDS

Habrá servicios disponibles de interpretación en español en todas las reuniones públicas.
Magiging available ang mga interpreter ng tagalog sa mga pagpupulong sa Downtown Los Angeles, Santa Fe Springs, Buena Park, at Anaheim.
Downtown Los Angeles: 会议将提供华语翻译.
Downtown Los Angeles: Buena Park: 미팅 시 한국어 통역자를 이용하실 수 있습니다.
日本語の翻訳者は Downtown Los Angelesでのミーティングでご利用になれます。

Other language requests can be accommodated upon request. Meeting facilities are accessible for persons with disabilities. All requests for reasonable accommodations and/or language services must be made three working days (72 hours) in advance of the scheduled meeting date. Please call (877) 669-0494 or the Authority’s TTY/DD number at (916) 403-6943 for assistance.

facebook.com/CaliforniaHighSpeedRail
@cahsra
youtube.com/CAHighSpeedRail
@cahsra

www.hsr.ca.gov | (877) 669-0494 | Los_Angeles_Anahiem@hsr.ca.gov
COMMUNITY OPEN HOUSE NOTICE

Los Angeles to Anaheim Project Section

The Los Angeles to Anaheim Project Section is approximately 30 miles of the first phase of the California High-Speed Rail system, connecting Los Angeles Union Station to the Anaheim Regional Transportation Intermodal Center (ARTIC) using the existing Los Angeles-San Diego-San Luis Obispo (LOSSAN) rail corridor. The meeting will share the staff recommended preferred alternative, which will be carried forward in a draft environmental document. Information on new and existing grade separations (at railroad/street crossings), proposed project features including paralleling stations, communication towers and local safety improvements, will be shared. We invite you to attend one of our upcoming meetings to ask questions and provide input.

The California High-Speed Rail Authority is implementing a statewide rail modernization plan that will meet the state's 21st Century transportation needs.

www.hsr.ca.gov | (877) 669-0494 | Los.Angeles_Anahiem@hsr.ca.gov

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REUNIONES PÚBLICAS

Sección del Proyecto de Los Angeles a Anaheim

La Sección del Proyecto de Los Angeles a Anaheim es aproximadamente 30 millas de la primera fase del Sistema Ferroviario de Alta Velocidad de California, conectando Los Angeles Union Station y el Centro Regional de Transporte Intermodal de Anaheim (ARTIC), utilizando el corredor ferroviario existente de Los Angeles-San Diego-San Luis Obispo (LOSSAN). En estas reuniones compartiremos la alternativa preferida recomendada por el personal, la cual será presentada en el borrador del documento ambiental. También compartiremos información sobre los pasos a desnivel nuevos y existentes (en los cruces de calles/ferrocarriles), las características propuestas del proyecto, incluyendo las estaciones de postes para servicios públicos, las torres de comunicación y las mejoras locales de seguridad. Lo invitamos a asistir a una de nuestras próximas reuniones para hacer preguntas y compartimos su opinión e ideas.

****AUTO**ALL FOR AADC 900
MR. HOWARD BROWN
CITY OF BELL
6330 PINE AVE
BELL, CA 90201-1221
<table>
<thead>
<tr>
<th>Project Name</th>
<th>Description</th>
<th>Phase (Planning, Design, Construction)</th>
<th>Funding Source</th>
<th>Project Budget</th>
<th>Start Date</th>
<th>Completion Date</th>
<th>Percent Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Citywide Sewer Flushing Project</td>
<td>Hydro flush all sewer mains in the City</td>
<td>Completed - The Council accepted the project as complete at the February 8, 2017 City Council Meeting.</td>
<td>Sewer</td>
<td>$ 227,000.00</td>
<td>Oct 2016</td>
<td>Jan 2017</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>Gage Ave Improvement Project</td>
<td>Construct concrete intersection at Gage + Walker, and grind &amp; overlay Gage Ave between Wilcox Ave to LA River</td>
<td>Completed - The council accepted the project as complete at the December 14, 2016 City Council meeting.</td>
<td>Section 125 Prop C</td>
<td>$ 678,600.00</td>
<td>Dec 2015</td>
<td>Dec 2016</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>Slurry Seal Project 2016/2017</td>
<td>Apply asphaltic emulsion to 3 lane miles of streets in order to rejuvenate the existing pavement surface.</td>
<td>Completed- The Council accepted the project as complete at the February 22, 2017 City Council meeting.</td>
<td>Prop C Gas Tax Measure R</td>
<td>$ 605,000.00</td>
<td>Dec 2016</td>
<td>Mar 2017</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>Speed Survey</td>
<td>Conduct Citywide Speed Survey</td>
<td>Research/Study - Survey has been completed.</td>
<td>Gas Tax</td>
<td>$ 10,000.00</td>
<td>Dec 2016</td>
<td>Feb 2017</td>
<td>95%</td>
<td>Survey has been completed. Report will be completed in mid-March.</td>
</tr>
<tr>
<td>Sewer Modernization Project</td>
<td>Perform sport repairs and re-lining various sewer mains.</td>
<td>Construction - City awarded the construction contract to Tunnelworks Services at the November 30, 2016 City Council meeting.</td>
<td>EPA Grant Sewer Assessment</td>
<td>$ 1,204,132.00</td>
<td>Dec 2016</td>
<td>Mar 2017</td>
<td>40%</td>
<td>The Council approved additional work at the February 22, 2017 City Council Meeting. The project will be completed in early April.</td>
</tr>
<tr>
<td>Treder Park Restroom Renovation Project</td>
<td>Renovate Treder Park Restroom to meet ADA requirements</td>
<td>Construction - The council awarded the construction contract to CEM construction at the January 25, 2017 City Council Meeting.</td>
<td>CDBG LA County Prop A</td>
<td>$ 200,000.00</td>
<td>Dec 2016</td>
<td>Apr 2017</td>
<td>5%</td>
<td>The preconstruction meeting was held on February 15, 2017. The project will commence on April 10, 2017.</td>
</tr>
<tr>
<td>Citywide Pedestrian Countdown Signal Heads Installation Project</td>
<td>Install Pedestrian Countdown Signal Heads Citywide.</td>
<td>Design -Received approval from Caltrans to proceed on the design work.</td>
<td>HSIP TDA</td>
<td>$ 156,000.00</td>
<td>Feb 2017</td>
<td>May 2017</td>
<td>13%</td>
<td></td>
</tr>
</tbody>
</table>

Prepared by: Terry Rodrigue, PE
Date: March 10, 2017
<table>
<thead>
<tr>
<th>Project Description</th>
<th>Status</th>
<th>Details</th>
<th>Award Info</th>
<th>Procurement Date</th>
<th>Completion Date</th>
<th>% Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Florence Ave Pedestrian Improvement Project - Design</strong></td>
<td>Design pedestrian focus improvement along Florence Ave within the City limit.</td>
<td>Procurement - Received 3 proposals.</td>
<td>ATP Prop C</td>
<td>$228,000.00</td>
<td>Jan 2017 Jun 2017</td>
<td>5%</td>
</tr>
<tr>
<td><strong>Design Studies - Randolph, Gage and Florence</strong></td>
<td>Perform design studies on Randolph St, Gage Ave and Florence Ave for possible bicycle routes.</td>
<td>Planning - Developing RFP.</td>
<td>Prop C TDA 3</td>
<td>$300,000.00</td>
<td>Dec 2016 Apr 2017</td>
<td>2%</td>
</tr>
<tr>
<td><strong>Safe Routes to School Plan</strong></td>
<td>Development of Safe Routes to School Plan</td>
<td>Planning - grant agreement execution</td>
<td>Sustainability Grant Gas Tax</td>
<td>$166,202.00</td>
<td>Mar 2017 Feb 2019</td>
<td>2%</td>
</tr>
<tr>
<td><strong>Systemic Safety Analysis Report Program</strong></td>
<td>Review collision data for the entire city and evaluate various high collision locations.</td>
<td>Study - Caltrans approved the allocation.</td>
<td>SSARP Gas Tax</td>
<td>$22,000.00</td>
<td>Feb 2017 Feb 2020</td>
<td>10%</td>
</tr>
<tr>
<td><strong>Street Rehabilitation Project 2016/2017</strong></td>
<td>Resurface 3 lane miles of streets throughout the City.</td>
<td>Design - preparing plans and specifications for construction.</td>
<td>Prop C Measure R TDA CalRecycle</td>
<td>$590,000.00</td>
<td>Apr 2017 Jun 2017</td>
<td>5%</td>
</tr>
<tr>
<td><strong>Streetlight Program</strong></td>
<td>Streetlight acquisitions from SCE, conversion of existing HPSV lights to LEDs, maintenance and operations of the City owned streetlights, and provide financial options for the purchase and conversion of the facilities.</td>
<td>Procurement - Received 2 proposals.</td>
<td></td>
<td></td>
<td></td>
<td>5%</td>
</tr>
<tr>
<td><strong>Bicycle Master Plan</strong></td>
<td>Development of Bicycle Master Plan.</td>
<td>Completed - Bicycle Master Plan is waiting on the General Plan to be completed and adopted.</td>
<td>SCAG Grant</td>
<td>$ -</td>
<td>Feb 2015 Aug 2016</td>
<td>100%</td>
</tr>
</tbody>
</table>

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Date: March 10, 2017*